

**TOWN OF GRAND RAPIDS
BOARD MEETING MINUTES
October 28, 2008**

Meeting Place: Grand Rapids Municipal Building, 2410 48th Street South, Wisconsin Rapids, WI

Present: Chairman Don Bohn, Supervisors Arne Nystrom, Jeanne Fehrman, Edward Hellner and Bill Clendenning, Treasurer Kristine Ginter, Clerk Judy McLellan.

Absent:

Excused:

NOTE: (*) indicates agenda item of when Board member joined the meeting.

Notices of the meeting were legally posted at The Store in Kellner, the Grand Rapids Garage and the Grand Rapids Municipal Building, and published in the Daily Tribune.

The Meeting was called to order at 6:30 p.m. by Chairman Don Bohn.

1. **Approve minutes of October 9th, 14th, and 15th 2008 Town Board Meeting.** Motion (Hellner/Fehrman) to approve minutes as presented. Motion carried.
2. **Application of Dan & Janet Porter, 1330 Pine Ave, for a C.U.P. for a 16'X40' greenhouse.** Motion (Clendenning/Nystrom) to approve C.U.P. with stipulation as recommended by the Planning Commission, that should they sell the property, the green house will need to be removed. Motion carried.
3. **Application of Neil Heinrich for a C.U.P. for a home on commercial property in the 5200 block of Wazeecha Ave.** Motion (Fehrman/Nystrom) to table discussion due to Mr. Heinrich being unable to attend. Motion carried
4. **Application of Darrel Bassuener for a C.U.P. for a 30' X 50' garage on a vacant lot at 2230 Whitrock Ave.** Motion (Nystrom/Clendenning) to approve C.U.P. with stipulations as recommended by the Planning Commission, that he adheres to all setback requirements and the home is built within one year. Motion carried.
5. **Presentation by Corvette's of the North of donation to police department.** Ron Hilgart thanked the board and police department for assisting the Corvette's of the North in holding the Car Cruise and Car Show fund raiser each year. Mr. Hilgart presented Chief Lewandowski with a vehicle starter pack in appreciation for the police department's assistance each year.
6. **Approval/Denial of Clerk attending WisLine seminar "Property Tax 101" December 16, 2008.** 1. Motion (Hellner/Fehrman) to approve clerk attending WisLine seminar. Motion carried.
7. **Approval/Denial of 2009 contract with Bowmar Appraisal Inc.** Motion (Fehrman/Hellner) to approve the 2009 contract with Bowmar Appraisal Inc. for a cost of \$15,900. Motion carried
8. **Approval/Denial of 2009 contract with South Wood County Humane Society Inc.** Motion (Nystrom/Fehrman) to approve the 2009 contract with South Wood County Humane Society Inc for a cost of \$13,647. Motion carried.
9. **Approval/Denial of Resolution 2008-33 amending Ordinance #48 – Regulating Private Alarm Systems.** Motion (Nystrom/Hellner) to approve Resolution 2008-33 as presented. Motion carried.
10. **Approval/Denial of Resolution 2008-34 amending Ordinance #39 – Schedule of Fees and Forfeitures.** Motion (Hellner/Clendenning) to approve Resolution 2008-34 as presented. Motion carried
11. **Approval/Denial of renewing contract with Benefit's Design Group Inc. for employees Flexible Benefit Plan.** Motion (Hellner/Fehrman) to approve renewing the contract for 2009 with Benefit's Design Group Inc. at same limits and options as previous year. Motion carried.

- 12. Approval/Denial of Resolution 2008-35 to approve the town borrowing money to purchase an endloader, pickup truck, repair complete roof of municipal building, repair concrete at fire station and remodel offices at municipal building.** Supervisor Fehrman listed the specifics of Resolution 2008-35 to be for the following items with costs of:

Repairs to Municipal Building Roofs--\$47,000
Purchase of End Loader -- \$195,000
Repair of Concrete Approaches at Fire Station -- \$12,500
Remodeling of Office area in Municipal Building -- \$20,000
Purchase of Pickup Truck for Public Works -- \$25,000

Total cost would be \$299,500. Loan would be for the term of 5 years at 3.5 % interest. First payment due March 2010.

Motion (Hellner/Fehrman) to approve Resolution 2008-35 as presented. Motion carried.

- 13. Approval/Denial of having flood light put on pole showing on front of Municipal Building parking area.**

Motion (Nystrom/Fehrman) to approve the instillation of flood light. Motion carried.

- 14. Recommendation of Personnel Committee members regarding hiring of part-time winter help and a Public Service Supervisor.** Supervisor Clendenning stated that the Personnel Committee discussed both situations and felt that hiring of 3 part time winter employees to assist in plowing snow and possible other duties was something that the board should go forward with. He stated that the Committee felt that there would need to be more investigation into the position and costs before going ahead with the hiring process.

Supervisor Fehrman stated that she is not opposed to the idea of hiring a Public Works Supervisor but would also like more time to investigate the position and need. As for the part-time winter help Supervisor Fehrman would still like to investigate if it would be possible to trade services with Biron in the future to possibly use their employees to help with plowing. Chairman Bohn said that this was a possibility for future but probably do not have the time to do this for this winter.

- 15. Approval/Denial of hiring of part-time winter help.** Motion (Nystrom/Hellner) to approve and direct the Personnel Committee to start the process of hiring part-time winter employees to be used on an on-call basis only. Motion carried.

- 16. Approval/Denial of hiring of Public Service Supervisor.** Motion (Nystrom/Hellner) to table discussion. Motion carried.

- 17. Approval/Denial of Operators License Applications.** Motion (Hellner/Fehrman) to approve the Operators License Applications for Debra Geisler, The Store and Sue Menne, Bud's Corner Mart. Motion carried.

- 18. The Grand Rapids Town Board will move into closed session pursuant to Wis. Stat. § 19.85(1) (c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," and Wis. Stat. § 19.85 (1) (e) "deliberating or negotiating whenever competitive or bargaining reasons require closed session," to discuss pending contract negotiations and strategy regarding the Town of Grand Rapids Public Works/Clerical and Building Inspector employees and pending contracts of Police Chief and Treasurer.** Motion (Nystrom/Hellner) to move into closed session. A roll call vote was taken and unanimously carried. In closed session 6:58 p.m.

Motion (Nystrom/Hellner) to move into open session. A roll call vote was taken and unanimously carried. In open session 8:05 p.m.

Motion (Hellner/Fehrman) to adjourn. Motion carried. Adjourned at 8:06 p.m.

Minutes subject to board approval.

Respectfully submitted and approved
this _____ day of _____, 2008

Judy McLellan
Town Clerk